Academic Schedule FY-B.Tech, F. Y. M.Tech, MCA II
Academic Year 2022-2023, Even Semester

GECA/ACAD/ 2023/ 956   Date: / /2021   1 APR 2023

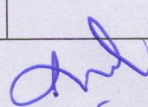| Sr. No.	Activity	Date / Duration
	I. ACADEMIC SESSION:	
1	**Instruction Starts (Beginning of Semester-II)**	**20th Mar 2023**
2	First Attendance Review	20th Apr 2023
3	**ISE-I (Class Test - I for CBCS)**	**4th - 6th May 2023**
4	Mid Term Evaluation of Seminar/ Project /Dissertation	**5th - 6th May 2023**
5	Submission of Class Test I Marks to CoE	12th May 2023
6	Students' Feedback (Online)	**15th May - 16th May 2023**
7	Second Attendance Review	20th May 2023
8	**ISE – II (Class Test - II for CBCS)**	**1st -3rd Jun 2023**
9	Submission of Class Test II Marks to CoE	9th Jun 2023
10	Third Attendance Review	9th Jun 2023
11	Provisional Detention List	14th Jun 2023
12	Students' Feedback (Online)	15th - 16th Jun 2023
13	ISE III	19th Jun 2023
14	Registration of Courses for next semester	26th - 28th Jun 2023
15	Last Date of Instruction	29th Jun 2023
16	**Final Detention and Term End**	**1st Jul 2023**
17	Feedback review by Department	1st Jul 2023
18	Ph. D. Progress Seminar	15th Jun - 15th Jul 2023
Note for Class Test: Two papers daily. After third day test, regular teaching schedule to be followed		
	II. END SEMESTER EXAM SESSION:	
17	Submission of Test, Term Work/TA Marks to CoE	5th Jul 2023
20	Practical/Viva-voce Examination	3rd Jul - 5th Jul 2023
21	End Semester Examination Schedule (Theory)	10th Jul - 20th Jul 2023
22	Open House	28th Jul 2023
23	Result declaration	02-Aug-23
	III. RE-END SEMESTER EXAM SESSION:	
24	Re- End Semester Examination Schedule (Theory & Practical)	21st - 25 Aug 2023
25	Open House	4th Sep 2023
26	Result declaration after Open House	8th Sept 2023
27	Vacation Period for Students	21st Jul - 30th Jul 2023
28	Vacation Period for Faculties	As per office order
29	Instructions Start for Next Semester	31st Jul 2023

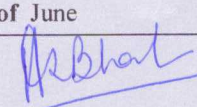| Day	Number Available	To be Followed on
Monday	14	
Tuesday	14	
Wednesday	13	22nd Mar 23 (1st Apr 23)
Thursday	14	
Friday	12	7th Apr 23(15th Apr 23) 14th Apr 23 (29th Apr 23)
Saturday	8	
Total	**75**	

Important Notes:

1. Attendance in classes is mandatory from the very beginning of the semester.

2. All the departments are requested to strictly adhere to the above schedule.

3. The industrial visits shall be scheduled incorporating Saturdays/Sundays/holidays as far as possible with intimation to other faculty members concerned with teaching for that class.

4. Saturdays and public holidays may be used to conduct Mid-semester and Semester end Examinations. However, effort is normally to be made to exclude Sundays for mandated academic activities, including examinations.

5. The department will be responsible for conducting 90 days of academic activity within specified term period. If 90 days are not completed use of Saturdays/Sundays and public holidays is recommended. The term will not be extended under any circumstances.

6. A schedule of compensatory classes against unengaged classes shall be displayed and conducted at departmental level.

Special Instructions:

Sr. No.	Date	Remark
1.	17th Mar 2023	Display of Class time tables on departmental Notice boards and Website http://geca.ac.in. Issue of time table to faculty and lab assistants. Submission of course plan by all faculty to program coordinator. Commencement of class-work. Introduction of CBCS based curriculum to students including assessment pattern for every subject by all course coordinators.
2.	20th Apr 2023	First Attendance Review: Attendance to be displayed on departmental notice boards, institute website and defaulters names to be conveyed to parents/guardians.
3.	20th May 2023	Second Attendance Review: Attendance to be displayed on departmental notice boards, institute website and defaulters names to be conveyed to parents/guardians.
4.	26th – 28th Jun 2023	Registration of Courses for next Semester
5.	Last week of June	Departmental parent meeting
	Semester Activities	Following activities needs to be conducted by the department in the semester
		1.Class wise students meet with departmental Head/Principal
		2.Meeting of students group with Mentor/Class Teacher
		3.Meeting of class representatives with Head regarding academic progress(monthly)
		4.Faculty feedback at the end of course
		5.Course end survey
		6.All students grievances meeting with faculty, Head and Principal at department
		7.Minutes of meeting to be prepared and published on institute website
		8. Departmental Alumni meet
		9.Calculations of Attainment of Course and Program outcomes
		10. Registration of Courses for next semester at the end of semester
8	BoS & Academic council meetings	Board of Studies meeting – I: 1st Week of February Sending Proposals to Dean Academics:2nd Week of February **Academic Council Meeting – I Last week of** February Board of Studies meeting – II: 2nd week of June Sending Proposals to Dean Academics: 3rd Week of June **Academic Council Meeting – II Last week of** June

Dr. D. G. Regulwar
Dean (Academics)

Dr. A. S. Bhalchandra
Principal